BORDERLINK

申請日 Date	2023/5/20
申請者氏名 Name	Bob Brown
スタッフNo. Employee No.	1007779902
勤務地 Prefecture	Saitama
City	Omiya-ku

精　算　表

(Transportation Costs Adjustment Form)

目　的 Reason	日　付 Month/Day	適　　用 Summary-from where to where	金　額 Amount including tax
ALT mtg	May-20	Omiyakoen - Omiya	147
		Omiya - Omiyakoen	147
Work shop	May-27	Omiyakoen - Kumagaya	741
		Kumagaya - Omiyakoen	741
By bus or train			
ALT mtg	May-20	Home; 2-1-1 Shimocho, Omiya-ku, Saitama - xx city office 15km	225
		xx city office - Home 15km	225
Work shop	May-27	Home - Kumagaya 20.5km	307
		Kumagaya - Home 20.5km	307
By car			
		合　計 Total	¥2,563

The amount is multiplied 15 yen by distance
(Kilometers to the decimal first plcace).

【　備　考　】Remarks

事務処理印	上長承認印
印	印