Please complete and forward the Observation Form, ALT-ALT Report and Reflection Report within one school day of your observation to <u>hrstaff@borderlink.co.jp</u> or FAX the completed form to 050-3153-7894. Thank you! These will not be made available to the Borderlink Staff at large. Thank you!

Reflection Report

Name:	School:	
ALT observed:	Classes / JTs' names:	
Observation Date:		

Lesson overview

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Points of interest

What I will apply in future classes